

# LUXULYAN C P SCHOOL- An Academy

## *Policy Co-ordinator – SLT and Governors*

### Behaviour Policy

**Date: Sept 2019      Review Date: September 2020**

At Luxulyan CP School, we are committed to safeguarding children. The health, safety and emotional well-being of every child are our paramount concern. Our aim is that the children will thrive during their time with us in a safe and happy environment.

Our Behaviour Policy helps us to create a caring, stimulating and secure environment in which staff and pupils can work and play safely and to encourage the involvement of parents/carers in the development of their child. Good behaviour is a necessary condition for effective teaching and learning to take place **and** an important outcome of education. Maintaining excellent pupil behaviour is a significant factor in ensuring we fulfil every child's potential.

The school has high expectations of the whole school community to both set and encourage good standards of behaviour and discipline. The achievement of such standards will involve praise and rewards, sound relationships between teachers and pupils, and stimulating and effective teaching and learning. It also involves, in some instances, the application of sanctions or punishments.

#### The Principles:

Our Behaviour Policy is designed to:

- raise pupils' self esteem
- promote and develop empathy and respect for self and others
- develop in pupils a sense of self-discipline and an acceptance of responsibility for their own actions
- ensure regular attendance
- prevent all forms of bullying within our school community
- develop an awareness of and adherence to appropriate behaviour
- encourage pupils to value the school environment and its routines
- ensure that pupils are confident of their right to be treated fairly
- empower staff to determine and request appropriate behaviour from everyone
- acknowledge that the maintaining of good behaviour within the school is a shared responsibility
- ensure that positive behaviour is always recognised
- work within a positive, proactive reflective approach to behaviour management
- ensure the policy is fully understood and is consistently implemented throughout the school
- ensure effective mechanisms are in place for the monitoring and evaluation of this policy
- ensure the rights and responsibilities of all members of the school community

**\*GROW \*LEARN \*ENJOY \*EXCEL**

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#### Expectations of the School Community

#### EXPECTATIONS WITH REGARD TO PUPILS

Pupils are expected to:

- respect, support and care for each other both in school and the wider community
- attend school regularly, on time, ready and equipped to learn and take part in school activities
- to take responsibility for their own actions and behaviour
- conduct themselves around the building in a safe and sensible manner and show regard to others
- do as instructed by all members of staff (teaching and non-teaching) throughout the school day
- show respect and be tolerant of others' opinions and beliefs, irrespective of race, gender, religion and age
- behave in a reasonable and polite manner to all staff and pupils
- complete all class work in the manner required
- follow the school rules

#### EXPECTATIONS WITH REGARD TO STAFF

Staff are expected to:

- lead by example and have high expectations of the pupils
- promote and reinforce positive behaviour in the classroom
- to be consistent in dealing with pupils, dealing with incidents of inappropriate behaviour by following the school's procedures
- encourage the aims and values of the school and local community among the pupils
- meet the educational, social and behavioural needs of the pupils through an appropriate curriculum and individual support
- encourage regular communication between home and school

#### EXPECTATIONS WITH REGARD TO PARENTS/GUARDIANS

Parents and guardians are expected to:

- work in partnership with staff to ensure good behaviour
- inform staff of any concerns
- respond to concerns raised by members of staff
- be aware of and support the school's values and expectations
- ensure that pupils come to school regularly and on time
- take an active and supportive interest in your child's work and progress
- provide the school with an emergency contact number

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#### Whole school rules

The school adopts the following 'BRIGHT' rules.

B – brilliant. Be ready to learn and always do your best.

R – respect. Be polite and show good manners.

I – independence.

G – gentle. Be kind and gentle to others.

H – helpful. Be helpful towards others when you can.

T – take responsibility. Responsibility for you own learning and the school environment.

These rules have been made in consultation with staff and pupils, via the school council.

These rules are clearly displayed within the school.

#### Praise and Rewards:

Luxulyan School rewards good behaviour, as it believes that this will develop an ethos of kindness and co-operation. This policy is designed to promote and acknowledge good behaviour, rather than merely to deter anti-social behaviour. Incentive schemes are in place to recognise attendance and achievements.

We praise and reward pupils for good behaviour, social skills, work and other notable achievements throughout the school day in a variety of ways:

- verbal praise
- class reward systems (e.g. stickers, house points, prizes, golden time)
- end of week/term/annual achievement awards in celebration assemblies
- peer praise
- displays of outstanding work e.g. 'WOW' work wall, and noting worthy events in the newsletter etc.
- sent to Executive Headteacher or Head of School for extra praise
- classroom opportunities for responsibility, or 'instant celebration' of achievement

We also follow a class based traffic light system. Pupils who progress to the Gold 'Wow Face' and remain on it at the end of the day are placed in a prize draw that is drawn weekly.

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#### Procedures for dealing with unacceptable behaviour:

Sometimes, even the best-behaved pupils need support in order to reach the expected standards of behaviour or attitude, and at those times it may be necessary to use sanctions. Whenever sanctions are used, staff should keep a note of more serious incidents, relating to individual pupils, in their normal class/school record document.

If a child breaks one of the school's BRIGHT rules, the following system is used:

All children start each session of the day (morning and afternoon) on the Green 'Smiley Face'.

STEP 1 – Verbal warning and placed on Amber 'Thinking Face'

STEP 2 – Time out –e.g. Time off break time / lunchtime / Golden Time (whichever is appropriate). Placed on Red 'Sad Face'. After the consequence, pupils are placed back on the Smiley face.

These two steps involve misbehaviour that can be effectively managed within a classroom or lunchtime environment by the teacher, teaching assistant or mid-day supervisor.

STEP 3 – This is when a pupil is placed on their 2<sup>nd</sup> Red 'Sad face' in the same session. Pupils miss the whole of their next break time- they must sit on the bench outside for the duration of the break. Class teacher to contact home to inform them of the sanction. Class teacher to also record this in the class 'Purple Folder'.

STEP 4 – Persistent Red 'Sad Face' means a pupil will be sent to the Executive Head teacher and/or Head of School- they will additionally contact home.

**\*Break / lunchtime staff will also follow this system using coloured tickets which will be handed out to pupils/ staff.**

This is very serious misbehaviour or persistent misbehaviour as described in step 3 above. Formal involvement with the Head teacher/Head of School or another member of SLT will be necessary. Additionally, other outside agencies may become involved (*for example, where a short or longer term exclusion is necessary*).

Staff are expected to use discretion with this system. There may be times when a staff member feels it appropriate to move straight to step 3 or 4 immediately.

The use of sanctions should be characterised by certain features:

- it must be clear why the sanction is being applied
- any sanction should fit the level of misbehaviour
- it must be made clear what changes in behaviour are required to avoid future sanctions
- group sanctions should be avoided as they will often breed resentment

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- there should be a clear distinction between minor and major offences
- a child must not be excluded from their National Curriculum entitlement, e.g. missing P.E.
- the child should have an opportunity to explore how they, themselves, could put things right

#### Support systems for Individual Pupil Need:

If there is a persistent problem the class teacher and SENDCO will draw up an Individual Improvement Programme/Behaviour Plan to support the pupil in partnership with parents. All staff working with the pupil will be informed of this, including midday supervisors. This will give a consistent approach throughout the school day. If the problem continues, together we will work with outside agencies to seek solutions to support the pupil. For pupils who are having these difficulties, the school will provide targeted pastoral support or mentoring by adults or peers (*i.e. nurture group, social group, draw and talk, positive play, counselling, peer buddies/mentors, etc.*)

#### Bullying:

Bullying, in any form, is not tolerated at Luxulyan CP School and instances are always treated seriously. Procedures followed are the same as for other types of inappropriate behaviour. There is a school Anti-bullying policy which should be read in conjunction with this Behaviour Policy.

Pupils, parents/carers and the school sign a Home School Agreement as a commitment to the principles within this Behaviour Policy document. Should a need arise, a reminder of the contents, principal and commitment should be provided.

#### Pupils' conduct outside the school gates

If any non-criminal bad behaviour or bullying occurs off the school premises and is witnessed by a staff member or reported to the school, the Head of School reserves the right to discipline pupils appropriately and in line with this behaviour policy. Such misbehaviour includes:

- when the pupil is taking part in any school-organised or school-related activity, or
- travelling to or from school, or
- wearing school uniform, or
- in some other way identifiable as a pupil at the school.

The Head of School would also get involved, whether or not the conditions above apply, in any bad behaviour that:

- could have repercussions for the orderly running of the school, or
- poses a threat to another pupil or member of the public, or
- could adversely affect the reputation of the school.