



LUXULYAN  
SCHOOL

## **Child-friendly E-Safety Policy September 2018**

### **What is E-safety?**

E-safety means electronic safety.

E-safety is important because it helps to keep children safe so they can enjoy, explore and fun online.

### **Why do we need an E-safety policy?**

To keep children safe on the internet in-school and out.

To advise children of appropriate content

So that children are aware of what to do when something strange occurs or they are worried.

### **If people are mean or worry me online:**

<b>What should I do?</b>	<b>What should I not do?</b>
Tell an adult I trust straight away. Try to stay calm. Report anything that worries you. Try to ignore the person. Block and delete the person. Keep all messages for evidence.	Do not keep worries to yourself. Do not be unkind or nasty back. Do not get angry or upset. Do not allow the person to keep being unkind. Do not delete messages.

### **Who can we tell if we have worries about e-safety or cyber-bullying?**

Friends

Family

Teachers

School Council

PCSO

### **What our school does to respond to e-safety issues?**

We take online safety seriously.

We listen to the children involved and offer support.

We investigate and look at evidence.

We make sure children face up to the consequences of their actions.

We contact parents or carers.

### **What does the school provide to keep us safe?**

The school maintains anti-virus software to keep viruses away.

The school maintains internet filters to keep us from seeing inappropriate content.

The school keeps access to i-Pads and laptops secure.

The school keeps our network and Wi-Fi access secure.

The school makes sure all staff have training to help keep children safe on the Internet.

The school provides a list of appropriate web-sites.

The school keeps searching safe on Google and other search engines.

### **Our Internet Rules:**

We ask permission before using the Internet.

We use websites our Teachers have advised us to look at.

We only email people our Teachers have asked us to.

When we send emails they are polite and friendly.

We never give out our address or telephone numbers.

We never arrange to meet anyone we don't know.

We don't open emails from people we don't know.

We tell a teacher if we see anything that we are unhappy with.

### **How should we act on the Internet?**

S – Keep your personal information SAFE and SECURE.

M – Do not agree to MEET anyone from the Internet; they may not be who you think they are.

A – Do not ACCEPT messages, emails or files from somebody you don't know.

R – Remember, do not always trust the information you find on the Internet; it may not be correct.

T – If something or someone upsets you on the Internet TELL a trusted adult in school or at home.